

# HOW TO VERIFY DIN/PAN DETAILS OF THE DIRECTOR/DESIGNATED PARTNER?

# Step: 1

- Visit the website of Ministry of Corporate Affairs "http://www.mca.gov.in"
- Go to "MCA Services" Tab
- On the left corner under "<u>DIN Services</u>", click on "<u>Verify DIN/PAN Details of Director</u>"
- Tip: To make sure that there is no mismatch in PAN AND DIN details means (Director details as per DIN database = PAN database as per Income Tax)

# Step: 2

- Enter DIN of the concerned director/designated partner.
- Click on Submit.

# Step: 3

- Another window will open stating the name of a director / designated partner.
- Enter Income-tax permanent account number of the concerned director/designated partner.
- Click on Submit.

# Step: 4

- A page will appear stating DIN details are matching with the Income tax PAN database.
- Tip: In case of discrepancy in DIN = PAN details fir <u>DIR-6</u>

In case you need further assistance please feel free to contact us!! We will be more than happy to work with you :-)

**Thanks & Regards** 

Team TRJ & Co.